



# Donation/Sponsorship Request Form

Birch Equipment is committed to making substantial and significant contributions in order to strengthen the health, social, educational, and cultural fabric of the communities in Northwest Washington and Southeast Alaska. We recognize that there are many causes worthy of support, but by focusing our resources in a few areas we feel our impact is greater. Birch Equipment is involved in our communities, giving an average of \$100,000 in cash, equipment rentals, prize donations and trade annually. Employees are actively involved with local organizations serving the arts, health care, industry/business, and education.

Thank you for completing this request form. It helps us greatly with our decision-making and record-keeping. Please complete and submit this form a minimum of 4 weeks prior to the event date.

**Submit completed Request Forms to:**

- **community@birchequipment.com** *or*
- Mailed to PO Box 30918, Bellingham WA 98228-2918 Attn: Jessie Greco, *or*
- Hand-delivered to any **store location**.



Please post info about your event to let Birch and the Birch community know how to get involved, how it went & any other upcoming projects/events your organization is planning.

**About Your Organization:**

Organization Name: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_ Deadline for Donation/Sponsorship: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Item(s) Requesting (Auction/Raffle/Door-prize/etc): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone/Email: \_\_\_\_\_

**Birch Equipment Corporate Use:**

Birch Contact Name: \_\_\_\_\_ Date Processed: \_\_\_\_\_

Birch Contact Phone: \_\_\_\_\_ Birch Contact Email: \_\_\_\_\_

Donation Item(s) Given: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Donation Value: \_\_\_\_\_ Added to Annual Tracking: \_\_\_\_\_